

1 CITY OF ST. ANTHONY  
2 CITY COUNCIL REGULAR MEETING MINUTES  
3 FEBRUARY 22, 2022  
4

5 **CALL TO ORDER.**

6 Mayor Stille called the meeting to order at 7:00 p.m.  
7

8 **PLEDGE OF ALLEGIANCE.**

9  
10 Mayor Stille invited the Council and audience to join him in the Pledge of Allegiance.  
11

12 **ROLL CALL.**

13  
14 Present: Mayor Stille, Councilmembers Jenson, Randle, Walker and Webster.  
15 Absent: None  
16 Also Present: City Manager Charlie Yunker and Liquor Operations Manager Mike Larson.  
17 Guests: Aaron Tag – MnDot and Stephanie Roth – HDR  
18

19 **CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON ALL OF THE FOLLOWING**  
20 **ITEMS.**

21  
22 **I. APPROVAL OF FEBRUARY 22, 2022 CITY COUNCIL MEETING AGENDA.**

23  
24 Motion by Councilmember Webster, seconded by Councilmember Randle, to approve the City  
25 Council Meeting Agenda of February 22, 2022 as presented.  
26

27 **Motion carried 5-0.**  
28

29 **II. PROCLAMATIONS AND RECOGNITION.**

30  
31 A. MnDOT I-35 North Gateway Visioning Study.  
32

33 Mr. Aaron Tag representing MnDOT and Ms. Stephanie Roth representing HDR Engineering  
34 presented a power point presentation on the I-35@ North Gateway Study Project Update. Mr.  
35 Tag provided a project overview indicating the study area on a map. The area is from downtown  
36 Minneapolis to County Road C. There are 47 bridges along this corridor. The project needs  
37 studied Pavement Conditions, Reliable Trips, Bridge Conditions and Safer Trips. These are the  
38 four problems that need to be solved. Additional Context included transit service and reliability,  
39 current and future land use, project funding and financial constraints, other regional planning and  
40 construction projects, community/neighborhood priorities and planning efforts,  
41 pedestrian/bicyclist safety and access and sustainability over a long period of time.  
42

43 Ms. Roth reviewed when speaking with people in the community the following was a result of  
44 community interviews and in-person meetings:

- 45 • Local neighborhood impacts from motorists avoiding interstate traffic.
- 46 • Conflict areas between motorists and people walking and bicycling.
- 47 • Demand for expanded transit options and connections.
- 48 • Interstate access contributing to prosperity.
- 49 • Need for agency coordination.

- More connections across the interstate create better community connections.

A community feedback survey was conducted February 13 – March 8, 2019 and 2,269 responses were received. The survey targeted residents, businesses, visitors and commuters along I-35W. People who live, work and visit this stretch of I-35W agree that congestion, trip reliability, connections between highways and safety on and across I-35W could be improved.

An online, on-demand, and interactive public open houses were held May 15 – June 21, 2020 to confirm that the problems identified are in line with what the community thinks. Feedback opportunities were offered in a brief online survey and comment form. The top themes from open-ended comments included:

- Proposed solutions for specific locations along this stretch of I-35W.
- Prioritize pedestrian and bicycle infrastructure and expand facilities.
- Expand transit facilities and infrastructure.
- Consider environmental impacts and reduce pollution.
- Reduce highway congestion.

Mr. Tag stated long-term solutions were developed to address bridge and pavement conditions, increase mobility, improve travel time reliability, improve transit advantage and improve connectivity across 35W and interaction with community.

He reviewed freeway crossing approach and noted freeway crossings connect the community. There is an opportunity to redesign crossings at key bridges as part of I-35W concept development. This process begins with input on existing challenges and opportunities. The opportunities to improve high-stress crossings were indicated on a map.

The Study Timeline is currently in the Concept Development, Concept Evaluation, and Identifying Design. They will appear back before the City Council when solutions have been identified.

Mr. Aaron Tag of MnDOT can be contacted at [aaron.tag@state.mn.us](mailto:aaron.tag@state.mn.us) and Mr. John Griffith of HDR can be reached at [john.griffith@hdrinc.com](mailto:john.griffith@hdrinc.com).

Mayor Stille stated although 35W doesn't border St. Anthony, it is used by residents more than may be realized. He asked about the solutions and how the public would have an opportunity to comment. Ms. Roth stated there would be opportunities via social media or meetings via zoom for residents to comment. They will reach out to City Staff when the dates have been determined for the presentations. Mayor Stille thanked Mr. Tag and Ms. Roth for their work on this.

### III. CONSENT AGENDA.

- Approval of February 8, 2022 City Council Meeting Minutes.
- Licenses and Permits.
- Claims.
- Resolution 22-020 – Reestablishing Precincts and Polling Places.

1 E. Resolution 22-021 – Approving the 2022 Appointment and an Alternate to the Parks and  
2 Environmental Commission.

3  
4 Mayor Stille reviewed the consent agenda items adding detail to some of the items.

5  
6 Motion by Councilmember Jenson, seconded by Councilmember Walker, to approve the Consent  
7 Agenda items.

8  
9 **Motion carried 5-0.**

10  
11 **IV. PUBLIC HEARING – NONE.**

12  
13 **V. REPORTS FROM COMMISSION AND STAFF – NONE.**

14  
15 **VI. GENERAL BUSINESS OF COUNCIL.**

16  
17 A. Liquor Operations Annual Report.

18  
19 Liquor Operations Manager Mike Larson reviewed The Annual Report for the St. Anthony  
20 Village Liquor Operations. He introduced two staff members Bill Haugen and Holly Quarry.  
21 There are two locations including Silver Lake Village 2602 39<sup>th</sup> Ave and Marketplace Store  
22 2700 Highway 88. Twenty-five part time employees and five full time employees make up the  
23 staff for both stores. Mr. Larson reviewed the Mission Statement and the Vision Statement. The  
24 value of Municipal Liquor Operations and the value of St. Anthony Village Wine and Spirits  
25 were presented to the City Council. The Trends during 2021 included Sales Increase of 3.5%;  
26 Net Profit Increase of 12.3%; Salaries/Wages/Benefits increase of 4.3%; and Total Operating  
27 Expense Increase of .83%.

28  
29 Charts showing Sales and Profit Comparison 2021 – 2020, 2021 Sales Comparison, 5-Year  
30 Profit History, and 10-Year Profit History.

31  
32 The Benchmarks and Comparisons included:

- 33 • Inventory Turn Ratio = 5.7 times
- 34 • Inventory Value = 12% of total sales.
- 35 • Labor Costs = 12% of total sales.
- 36 • Operating Expense = 18% of total sales.
- 37 • Physical Inventory Adjustments of (\$1,411)
- 38 • Ranked 15<sup>th</sup> in the state in total sales.
- 39 • Ranked 12<sup>th</sup> in net profits of 18 metro operations.

40  
41 Mr. Larson reviewed the current conditions and looking ahead in 2022. He noted an event  
42 calendar, monthly specials, news, updates, product requests, store hours and contact information  
43 can be found on the website: SAVMN.COM. Email and text alerts can be received by clicking  
44 on “Notify Me”.

1 A brochure has been developed for the Liquor Operations and a copy was provided for City  
2 Council review.

3  
4 Mr. Larson commended his staff and thanked them for their effort and dedication to St. Anthony  
5 Village. He also thanked City Staff and the Mayor and City Council. He also thanked all the  
6 residents and customers for their support.

7  
8 Councilmember Walker stated it was a great report. He asked with the completion of the Dorn  
9 project what would the increase in revenue be estimated as. Mr. Larson stated he does not know  
10 for sure but it should increase with the number of residents in that building.

11  
12 Councilmember Webster thanked Mr. Larson for his presentation. The City Council also have  
13 been long term customers. She admires the strong customer service focus and the employees are  
14 very cheerful and helpful. There is a strong positive culture within the stores.

15  
16 Councilmember Jenson stated he appreciates the year after year strong performance that comes  
17 out of the liquor store business. He appreciates the way Mr. Larson speaks of his staff.

18  
19 Mayor Stille reviewed some of the challenges that have come in the past years. There are always  
20 challenges and Mr. Larson and staff have responded to each challenge successfully. Mayor Stille  
21 stated he is proud to be on the Board of Directors for this operation.

22  
23 B. Resolution 22-022 – Authorizing Participation in the 2022-2023 GreenCorps Program.

24  
25 City Manager Yunker reviewed Staff is requesting City Council approval to submit an  
26 application to be a GreenCorp host site for the 2022-2023 program year. Minnesota GreenCorp  
27 is an AmeriCorp Program coordinated by the Minnesota Pollution Control Agency (MPCA). The  
28 goal of MN GreenCorp is to preserve and protect Minnesota’s environment while training a  
29 new generation of environmental professionals.

30  
31 The City of St. Anthony has applied for the program since 2012 and was awarded a GreenCorp  
32 member for the 2012-2013, 2015-2016, 2018-2019 program years. The City was also awarded a  
33 GreenCorp member for 2020-2021 but had to withdraw the application due to staffing changes.  
34 An application was submitted for 2021-2022 but the City was not awarded a member. With the  
35 assistance of the GreenCorp member, the City has established several sustainable programs that  
36 will continue to benefit the City for many years to come. The GreenCorp member would be  
37 compensated by the MPCA and St. Anthony would be responsible for supervision and office  
38 space.

39  
40 Motion by Councilmember Randle, seconded by Councilmember Walker, to approve Resolution  
41 22-022 –Authorizing Participation in the 2022-2023 GreenCorps Program.

42  
43 **Motion carried 5-0.**

44  
45 C. Resolution 22-023 – Approving the Enterprise Services Agreement with Polco for  
46 Conducting the Saint Anthony Village Community Survey.

1  
2 City Manager Yunker reviewed during the annual goal setting in January 2021, the City Council  
3 and Staff identified an objective of exploring community surveys to help inform decisions. The  
4 use of community surveys will not replace the current community engagement efforts but will  
5 add an additional tool for Council and Staff to use in the decision-making process. Staff has  
6 researched vendors, and recommends using POLCO community engagement platform to conduct  
7 the National Community Survey (NCS) and utilize other community engagement surveys offered  
8 by POLCO as Staff deems appropriate.  
9

10 The National Community Survey (NCS) evaluates the “livability” of St. Anthony. The phrase  
11 “livable community” is used to describe a place that is not simply habitable, but that is desirable.  
12 Great communities include partnerships between government, private sector, community  
13 organizations, and residents. The NCS captures residents’ opinions on the following ten facets of  
14 community:

- 15 • Economy
- 16 • Mobility
- 17 • Community Design
- 18 • Utilities
- 19 • Safety
- 20 • Natural Environment
- 21 • Parks and Recreation
- 22 • Health and Wellness
- 23 • Education, Arts and Culture
- 24 • Inclusivity and Engagement

25  
26 Based on the questions asked, both Council and Staff can use the results for strategic planning,  
27 operations planning, and evaluation of comparisons to other cities to gauge how St. Anthony  
28 compares to other local or national communities in determining trends.  
29

30 A copy of a new policy regarding the use of community surveys was provided for City Council  
31 consideration. The purpose of this policy is to layout the purpose of using surveys, frequency of  
32 the National Community Survey (NCS), community engagement benefits, and how the results of  
33 the surveys will be utilized. National Survey sample questions were also provided.  
34

35 Councilmember Webster thanked Mr. Yunker and Ms. Miller for their work on researching  
36 options, presenting options to Council to enable an informed decision.  
37

38 Motion by Councilmember Webster, seconded by Councilmember Jenson, to approve Resolution  
39 22-023 – Approving the Enterprise Services Agreement with Polco for Conducting the St.  
40 Anthony Village Community Survey.  
41

42 **Motion carried 5-0.**

43  
44 D. Resolution 22-024 – Approving Community Survey Policy.  
45

1 City Manager Yunker reviewed a copy of a new policy regarding the use of community surveys  
2 was provided for City Council consideration. The purpose of this policy is to layout the purpose  
3 of using surveys, frequency of the National Community Survey (NCS), community engagement  
4 benefits, and how the results of the surveys will be utilized.

5  
6 The purpose of the community surveys is to provide feedback for St. Anthony officials and Staff  
7 to consider as they make decisions that impact St. Anthony residents and businesses.

8  
9 Motion by Councilmember Walker, seconded by Councilmember Jenson, to approve Resolution  
10 22-024 – Approving Community Survey Policy.

11  
12 **Motion carried 5-0.**

13  
14 E. 2022 Strategic Plan.

15  
16 City Manager Yunker reviewed a 2022 Strategic Plan power point presentation. The team which  
17 developed the plan included the City Council, Parks and Planning Commission Representatives,  
18 City Staff, City Consultants, Guest Speakers and Guests. The agendas for the three half-day  
19 sessions January 12-14, 2022 were included. The sessions were conducted via Zoom. The  
20 progression includes the Annual Goal Setting Session Discussion – City Council Adopts the  
21 Pyramid – City Staff is Assigned Action Items – Updates are Provided to City Council. Mr.  
22 Yunker reviewed the Accomplishments and Discussion Topics. With the input of City Staff  
23 Department Heads and City Consultants, trends and issues that will or could potentially affect  
24 the City were presented.

25  
26 During the last day of the planning session, The Mayor, City Council, City Manager, Assistant to  
27 the City Manager, Department Heads, Engineer, and Communications Coordinator reviewed the  
28 ideas generated from the previous days’ presentations and discussion and built the 2022 Pyramid.  
29 The Strategic Plan can be viewed on the City’s website. A copy of the complete 2022 Strategic  
30 Plan was included for City Council review.

31  
32 Mayor Stille thanked all for their participation in the development of the 2022 Strategic Plan.

33  
34 Motion by Councilmember Jenson, seconded by Councilmember Randle, to accept the 2022  
35 Strategic Plan as presented.

36  
37 **Motion carried 5-0.**

38  
39 **VII. REPORTS FROM CITY MANAGER AND COUNCIL MEMBERS.**

40  
41 City Manager Yunker had no report.

42  
43 Councilmember Jenson stated on February 11 he attended the Ramsey County Local League of  
44 Governments Meeting.

1 Councilmember Walker stated on February 18 he attended a meeting with Congresswoman  
2 Omar and other attendees.

3  
4 Councilmember Randle had no report.

5  
6 Councilmember Webster stated she listened to the Planning Commission Meeting and on  
7 February 17, she attended the North Suburban Cable Commission Meeting.

8  
9 Mayor Stille stated on February 14 he attended the Regional Council of Mayors Meeting. The  
10 topic of the meeting was inflation. On February 15, Mr. Yunker and he had a zoom call with  
11 John Choi. On February 16, Mr. Yunker and he gave a State of the City Address to Kiwanis. On  
12 February 15, candidates for the Park Commission were interviewed.

13  
14 **VIII. COMMUNITY FORUM.**

15  
16 No one appeared to address the City Council.

17  
18 **IX. INFORMATION AND ANNOUNCEMENTS - NONE.**

19  
20 **X. ADJOURNMENT.**

21  
22 Mayor Stille adjourned the meeting at 8:10 p.m.

23  
24  
25 Respectfully submitted,  
26 Debbie Wolfe  
27 *TimeSaver Off Site Secretarial, Inc.*

28  
29 \_\_\_\_\_  
30 Mayor

30 ATTEST: \_\_\_\_\_  
31 City Clerk

32  
33