

1 CITY OF ST. ANTHONY
2 CITY COUNCIL REGULAR MEETING MINUTES
3 APRIL 13, 2021
4

5 **CALL TO ORDER.**

6
7 Mayor Stille called the meeting to order at 7:00 p.m.
8

9 **PLEDGE OF ALLEGIANCE.**

10
11 Mayor Stille invited the Council and audience to join him in the Pledge of Allegiance.
12

13 **ROLL CALL.**

14
15 Present: Mayor Stille, Councilmembers Jenson, Walker and Webster.

16 Absent: Councilmember Randle

17 Also Present: City Manager Charlie Yunker; Bob Kirmis, Northwest Associated Consultants, Inc;
18 and Fire Chief Mark Sitarz
19
20

21 **CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON ALL OF THE FOLLOWING**
22 **ITEMS.**
23

24 **I. APPROVAL OF APRIL 13, 2021 CITY COUNCIL MEETING AGENDA.**
25

26 Motion by Councilmember Webster, seconded by Councilmember Walker, to approve the City
27 Council Meeting Agenda of April 13, 2021 as presented.

28 **Motion carried 4-0.**
29

30 **II. PROCLAMATIONS AND RECOGNITIONS – NONE.**
31

32 **III. CONSENT AGENDA.**
33

34 A. Approve March 23, 2021, Council meeting minutes.

35 B. Licenses and permits.

36 C. Claims.

37 D. Resolution 21-035 a resolution to approve a request to keep six female chickens in an R-1
38 zoning district at 3401 Croft Drive.

39 E. Resolution 21-036 a resolution accepting donations and grants received in the 1st quarter
40 of 2021.

41 F. Resolution 21-037 a resolution approving Municipal Fiber Ownership, Use, and Access
42 agreement with Arvig Enterprises Inc.

43 G. Arbor Day Proclamation

44 H. Earth Day Proclamation
45

46 Motion by Councilmember Jenson, seconded by Councilmember Webster, to approve the
47 Consent Agenda items.
48

49 **Motion carried 4-0.**

1 **IV. PUBLIC HEARING**

2
3 **A.** Resolution 21-038; a Resolution approving the liquor license for Steele and Hops.

4
5 Mayor Stille opened the public hearing at 7:05 p.m.

6
7 City Manager Yunker reviewed Council is requested to review a resolution to approve an On-
8 Sale Intoxicating Liquor License for Steele & Hops located at 2800 39th Avenue NE. The City
9 limits the number of on-sale intoxicating liquor licenses, at any one time and there shall not be
10 more than four on-sale intoxicating liquor licenses issued by the City. Currently there are two
11 establishments with this type of liquor license. On February 26, 2020 Steele & Hops came
12 before the City Council for approval of an On-Sale Intoxication Liquor License, which was
13 approved. Due to COVID the opening of the restaurant was delayed until now. Staff has
14 completed background checks, and staff is recommending approving the On-site Intoxicating
15 Liquor License.

16
17 Councilmember Jenson asked when Steele and Hops would be open. Mr. Kinsella, applicant,
18 stated they have been under construction for 4 weeks. Things were stopped due to COVID for 6
19 months. All original investors came back to finance the project. This site has great exposure to
20 Silver Lake Road. It is in the old Applebee's site. Information is available on Facebook under
21 Steele and Hops. They are scheduled to open May 15 – May 30, 2021 with restrictions.

22
23 Mayor Stille stated he visited his other Tamarack restaurant and it was packed. Mayor Stille
24 stated they are happy to have Steele & Hops in the City. The new development across the street
25 should benefit the restaurant. Mr. Kinsella stated they are starting the hiring process now and
26 most would be from St. Anthony. They would be having 35-40 jobs.

27
28 Councilmember Walker asked if the application is on the website now and Mr. Kinsella stated it
29 is on the Facebook page and should be on the website soon.

30
31 Mayor Stille closed the public hearing at 7:12 p.m.

32
33 Motion by Councilmember Webster, seconded by Councilmember Walker, to adopt Resolution
34 21-038; a Resolution approving the on-sale intoxicating liquor license for Steele and Hops
35 located at 2800 39th Avenue NE.

36 **Motion carried 4-0.**

37
38
39 **V. REPORTS FROM COMMISSION AND STAFF.**

40
41 **A.** Resolution 21-039; a Resolution approving a request for a Final Plan stage PUD, for the
42 Saint Anthony Village Senior Housing project by Development 65, a multi-family
43 residential project of up to 135 dwelling units at 2501 Lowry Avenue NE.
44

1 Mr. Bob Kirmis reviewed the Final Plan PUD which will contain 135 dwelling units known as
2 aging in place units. The principal areas of flexibility which have been requested under the PUD
3 include:

- 4 1. Building height (code is 35 feet/3 stories); applicant proposes approximately 56 feet to top of
5 parapet and 4 stories.
- 6 2. Lot coverage/impervious surface (R-4 code limits this to 50%); applicant's proposal is
7 approximately 50.5%.
- 8 3. Density (R-4 code limits this to approximately 24 units per acre, Comprehensive Plan calls
9 for 20-40 units per acre); applicant is proposing just under 32 units per acre.

10
11 The site plan relies on a shared driveway with the Urban Grove Manufactured Home Park,
12 extending from the east side of the building to Kenzie Terrace on the south. That shared
13 driveway (approximately .5 acres in area), would have the effect of reducing overall density to
14 approximately 28 units per acre if included in the subject property total.

15
16 Mr. Kirmis reviewed the landscaping and screening plan. The center drive lane has been
17 eliminated and was replaced with sidewalks. No changes have been proposed to the building
18 elevations.

19
20 Staff has reviewed the project for land use compliance with the intent and policies of the City's
21 Comprehensive Plan, and for zoning consistency with the R-4, Multiple Family Residential
22 District as a baseline. The Comprehensive Plan promotes use of the subject property for high
23 density multiple family residential uses of up to 40 units per acre as allowable in this area. The
24 applicant is seeking the PUD, consisting of 135 units of "aging-in-place" senior housing on 4.25
25 acres, a density of 31.8 units per acre.

26
27 The final Plan PUD does not require a separate Planning Commission review or public hearing
28 and proceeds directly to the City Council for consideration.

29
30 The City Council approved the Preliminary Plan PUD at their February 9, 2021 meeting. Since
31 the approval, the applicant has submitted updated exterior plans, reflecting consistency with the
32 requirements of the Preliminary PUD approval. The standard of review for Final Plan
33 consideration is whether the proposed Final Plan submittals comply with the terms of the
34 Preliminary Plan approval. Staff believes that those conditions have been met, pending final plan
35 checks prior to permitting. Staff recommends adoption of the Development 65 PUD Zoning
36 District and approval of the Final Plan PUD with the noted condition.

37
38 Final verification of compliance with the terms noted herein and execution of the PUD
39 development agreement. Substantive changes will require additional review, including
40 reconsideration by City Council. This recommendation is based on a finding that the proposal
41 with the conditions cited, is consistent with the requirements for PUD consideration, with the
42 long-term objectives of the recommendations and policies of the St. Anthony Comprehensive
43 Plan.

44
45 Mayor Stille stated this project has met the conditions that have been expressed during the
46 process. Mr. Kirmis stated the development agreement is still in draft form.

1
2 Councilmember Jenson stated this proposal is very similar to previous proposals. This is a good
3 development going forward and he is in favor of the project.
4

5 Motion by Councilmember Jenson, seconded by Councilmember Walker, to adopt Resolution
6 21-039; a Resolution approving a request for a Final Plan stage PUD, for the St. Anthony Village
7 Senior Housing project by Development 65, a multi-family residential project of up to 135
8 dwelling units at 2501 Lowry Avenue NE subject to the noted conditions.
9

10 **Motion carried 4-0.**

11
12 B. Ordinance 2021-01; an Ordinance amending Title XV of the St. Anthony City Code,
13 known as the zoning ordinance, by establishing the Development 65 PUD district and
14 rezoning the following parcel to said district.
15

16 Motion by Councilmember Walker, seconded by Councilmember Jenson, to adopt Ordinance
17 2021-01; an Ordinance amending Title XV of the St. Anthony City Code, known as the zoning
18 ordinance, by establishing the Development 65 PUD district and rezoning the following parcel to
19 said district.
20

21 **Motion carried 4-0.**

22
23 **VI. GENERAL BUSINESS OF COUNCIL.**
24

25 A. Resolution 21-040; a Resolution approving the special event permit for a car wash hosted
26 by St. Anthony Girls Golf in the Community Center parking lot April 24, 2021, 10 a.m.
27 to 2 p.m.
28

29 Mr. Mike Sholl, Applicant, reviewed the request. He was wanting to include a small food drive
30 at the same time as the car wash. City Manager Charlie Yunker reviewed City Council is
31 requested to consider a resolution to approve a special event permit request from St. Anthony
32 Girls Golf in the Community Center parking lot on April 24, 2021 from 10:00 a.m. to 2:00 p.m.
33 The special event permit is for the use of City property. The inclusion of a small food drive can
34 be included.
35

36 Staff has created a special events permit to facilitate gathering event information, department
37 head reviews of event and staff recommendations to the City Council. The special event permit is
38 used if the event fits one or more of the following criteria:

- 39 • Expected attendance of more than 100 people and open to the general public.
- 40 • Event is requesting the use of city property and/or street closures.
- 41 • There will be amplified or pre-recorded music.
- 42 • There will be the sale of alcoholic beverages.
43

44 Staff has reviewed the request and recommends approval.
45

1 Councilmember Jenson asked if there were any considerations for COVID restrictions for this
2 event. Mr. Yunker stated given the number of people that would be at the car wash at any one
3 time the risk is low.

4
5 Motion by Councilmember Jenson, seconded by Councilmember Walker, to adopt Resolution
6 21-040; a Resolution approving the special event permit for a car wash hosted by St. Anthony
7 Girls Golf in the community center parking lot April 24, 2021, 10:00 a.m. to 2:00 p.m.

8
9 **Motion carried 4-0.**

10
11 B. St. Anthony Fire Department Annual Report.

12
13 Fire Chief Mark Sitarz presented a power point presentation for the St. Anthony Fire Department
14 2020 Annual Report. Organizational charts were provided showing the Divisions of the Fire
15 Department and members. There are 24 Active Firefighters, 5 Current Rookies and 2 part-time
16 Code and Rental Inspectors. Chief Sitarz presented some photographs of calls during 2020. His
17 presentation included Total Calls for Service (1553 in 2020), Call Breakdown (Medical Calls –
18 74.37% and Fire/Other – 25.63%), Dollars Lost Due to Fires, Fire Investigations, Operations
19 Summary, Training (135 hours per Firefighter Average in 2020), Fire Inspections (144
20 performed), Fire Marshal (Chris Fuller – 200 hours in 2020), Fire Prevention/Public Education,
21 Code Enforcement – Housing (337 complaints), Code Enforcement – Rentals (189 rental/re-
22 inspections), and Emergency Management. The Annual Report for the Fire Department can also
23 be found on the City website.

24
25 Councilmember Walker thanked the Fire Department for their work. He attended a public
26 education session and he did the fitness test which was very interesting.

27
28 Councilmember Jenson stated that the St. Anthony Fire Department is Best in Class.
29 Councilmember Jenson asked about the Code Enforcement Inspections and whether they were
30 violations or just inspections. Chief Sitarz stated those were violations.

31
32 Councilmember Webster thanked Chief Sitarz for his report and noted the Leadership is great. It
33 is clear there are strong values practiced in the Fire Department. During COVID when people
34 were working from home the Fire Department continued to go into homes safely which showed
35 the team willingness to serve.

36
37 Chief Sitarz stated he appreciates the support from City Staff and City Council. Mayor Stille
38 stated there is a great deal of trust on both sides. Mayor Stille stated the Annual Report is
39 detailed and a very good read. Mayor Stille encouraged the residents to go online and read both
40 the Police Department and Fire Department reports.

41
42 C. Resolution 21-041; a Resolution approving the agreement with Ramsey County for
43 election services 2021-2026

44
45 City Manager Charlie Yunker reviewed currently St. Anthony contracts with Ramsey County for
46 election services. City Council is requested to consider an agreement between Ramsey County,
47

1 St. Anthony-New Brighton School District and the City of St. Anthony for Elections Services in
2 2021 – 2026. Staff is recommending approval.

3
4 Ramsey County would now handle all in person absentee voting. Ramsey County will provide in
5 person absentee voting locations for St. Anthony voters. The significant change for residents
6 will be in-person absentee voting will no longer occur at City Hall. Voters will still have the
7 same options for voting, including voting absentee by mail, voting in person absentee at a
8 Ramsey County early voting center, and voting on election day at their St. Anthony voting
9 precinct. The cost for 2021 through 2022 would be \$57,960 for the City share and \$3,845.33 for
10 the School District share. Ramsey County is standardizing the contract for all Cities. Absentee
11 voting would be held at the New Brighton Community Center. The City always has the option
12 of exiting the contract.

13
14 Councilmember Jenson stated he was surprised about the division of the cost and asked why the
15 School District would have a share. Mr. Yunker stated the City assists with School Board
16 elections.

17
18 Mayor Stille stated he believes the division of cost is not appropriate and asked Staff to look at
19 that to see if it is equitable.

20
21 Motion by Councilmember Walker, seconded by Councilmember Webster, to adopt Resolution
22 21-041; a Resolution approving the agreement with Ramsey County for election services 2021-
23 2026.

24
25 **Motion carried 4-0.**

26
27 D. 1st Quarter Goals Update.

28
29 City Manager Charlie Yunker provided an update on the St. Anthony Goals Chart 2021 Strategic
30 Initiatives in detail along with a written update.

31
32 Councilmember Webster thanked Mr. Yunker for his overview. She asked if a report to the
33 Council on the GARE initiatives could be made.

34
35 **VII. REPORTS FROM CITY MANAGER AND COUNCIL MEMBERS.**

36
37 City Manager Yunker stated May 1, 2021 will be clean-up day within the City from 9:00 a.m. –
38 12:00 p.m. The Council had approved a Joint Powers Agreement with Metro High Net and Mr.
39 Yunker is part of the executive board for that entity.

40
41 Councilmember Webster had no report.

42
43 Councilmember Walker stated he was asked to speak at Faith United Methodist Church on
44 March 28, 2021. The topic was Racial Justice in St. Anthony.

45

1 Councilmember Jenson stated on March 30, 2021, he attended the City Council – School Board
2 Joint Meeting. On April 9, he attended the Ramsey County Local League of Governments
3 monthly program meeting “What’s Next For Our Schools” and Executive Board Meeting. On
4 April 12, he attended the Metro Cities Ad Hoc Race and Equity Committee. He attended today’s
5 City Council Work Session.

6
7 Mayor Stille stated on April 12, 2021, he attended the Regional Council of Mayors Meeting.
8

9 **VIII. COMMUNITY FORUM.**

10
11 Mayor Stille invited residents to come forward at this time and address the Council on items that
12 are not on the regular agenda.

13
14 Mr. Yunker read an email from Erik Michaelson, 2917 Armor Terrace, regarding the police
15 killing of Daunte Wright and others and police accountability. Mr. Yunker read the email in full.
16

17 **IX. INFORMATION AND ANNOUNCEMENTS**

18
19 Mayor Stille noted St. Anthony is 82nd in the Mayor’s Water Challenge in the nation.
20

21 **X. ADJOURNMENT.**

22
23 Mayor Stille adjourned the meeting at 8:20 p.m.
24

25
26 Respectfully submitted,
27 Debbie Wolfe
28 *TimeSaver Off Site Secretarial, Inc.*
29

30 _____
Mayor

31 ATTEST: _____
32 City Clerk
33