

1 CITY OF ST. ANTHONY  
2 CITY COUNCIL REGULAR MEETING MINUTES  
3 SEPTEMBER 27, 2022  
4

5 **CALL TO ORDER.**

6  
7 Mayor Stille called the meeting to order at 7:00 p.m.  
8

9 **PLEDGE OF ALLEGIANCE.**

10  
11 Mayor Stille invited the Council and audience to join him in the Pledge of Allegiance.  
12

13 **ROLL CALL.**

14  
15 Present: Mayor Stille, Councilmembers Jenson, Randle, Walker and Webster.  
16

17 Absent: None.  
18

19 Also Present: City Manager Charlie Yunker, Fire Chief Mark Sitarz, Fire Captain Mattie Jaros and  
20 Public Works Director Jeremy Gumke.  
21

22  
23 **CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON ALL OF THE FOLLOWING**  
24 **ITEMS.**

25  
26 **I. APPROVAL OF SEPTEMBER 27, 2022 CITY COUNCIL MEETING AGENDA.**  
27

28 Motion by Councilmember Randle, seconded by Councilmember Jenson, to approve the City  
29 Council Meeting Agenda of September 27, 2022 as presented.  
30

31 **Motion carried 5-0.**  
32

33 **II. PROCLAMATIONS AND RECOGNITION.**  
34

35 Fire Chief Mark Sitarz reviewed a PowerPoint for the Annual Fire Prevention Presentation. The  
36 presentation was put together by Captain Mattie Jaros. The National Fire Protection Association  
37 was acknowledged and have had 100 years of fire protection. Fire Prevention Month began in  
38 1972. This year's theme is "Fire Won't Wait. Plan Your Escape". Chief Sitarz reviewed Home  
39 Escape Planning. Every member of the family should have two ways out of the home and a  
40 place to meet with the rest of the family outside. It was suggested to Close Before You Doze  
41 which means to close bedroom doors while sleeping. The Fire Department Open House will be  
42 held Saturday, October 1, 2022 from 1:00 – 4:00 p.m. at the Fire Station. Attendees will get the  
43 opportunity to tour the truck, spray the fire hose and learn various safety messages. Lunch will  
44 be provided and children will receive an activity bag. This is a free event.  
45

46 Councilmember Walker stated the presentation was terrifying but very informative about the two  
47 minutes to get out of the house relative to carbon monoxide. He asked if residents needed to do  
48 anything prior to the Open House and Chief Sitarz stated they just need to show up.

1 Councilmember Walker asked about CPR courses for certification. Chief Sitarz stated there have  
2 been certification classes and hands-on classes. Nothing is scheduled currently.

3  
4 Councilmember Randle asked why fires mostly start at night. Chief Sitarz stated that would be  
5 when people are sleeping they are most dangerous.

6  
7 Councilmember Jenson asked about the practice burn in the parking lot for the Open House and  
8 asked if this was the first time for that presentation. Chief Sitarz stated the presentation will be at  
9 2:30 p.m. with a trailer that has been used by multiple departments. Councilmember Jenson  
10 stated over the years the presentations have been very good.

11  
12 Mayor Stille thanked Chief Sitarz and Mattie for the presentation. Mayor Stille considers the  
13 Open House a community event.

14  
15 **III. CONSENT AGENDA.**

- 16  
17 A. Approval of September 13, 2022 City Council Meeting Minutes.  
18 B. Licenses and Permits.  
19 C. Claims.

20  
21 Motion by Councilmember Walker, seconded by Councilmember Webster, to approve the  
22 Consent Agenda items.

23  
24 **Motion carried 5-0.**

25  
26 **IV. PUBLIC HEARING – NONE.**

27  
28 **V. REPORTS FROM COMMISSION AND STAFF – NONE.**

29  
30 **VI. GENERAL BUSINESS OF COUNCIL.**

- 31  
32 A. Ordinance 2022-06 – An Ordinance Amending the St. Anthony City Code, by Amending  
33 Section 150.070, Relating to Allowable Residential Fence Height and Measurement.

34  
35 City Manager Yunker reviewed the applicant (Mark Tomas, 3308 Skycroft Drive) regarding  
36 fence height, was reviewed at the September 13, 2022 Council Meeting. At that time the motion  
37 was to advance this ordinance to the second reading.

38  
39  
40 Motion by Councilmember Webster, seconded by Councilmember Walker, to approve Second  
41 Reading of Ordinance 2022-06 – An Ordinance Amending the St. Anthony City Code, by  
42 Amending Section 150.070, Relating to Allowable Residential Fence Height and Measurement.

43  
44 **Motion carried 5-0.**  
45

1 B. Ordinance 2022-07 – An Ordinance Amending the St. Anthony City Code, by Amending:  
2 Sections 91.06, 91.56, 91.57 Relating to Keeping and Feeding of Animals; Section 94.15  
3 and 96.02 Relating to the Use of the Public Right of Way; Section 96.03 Relating to  
4 Private Bus and Transit Benches; Section 150.070 – 150.073, Relating to Allowable  
5 Residential Fence Height and Measurement.

6  
7 City Manager Yunker reviewed a committee of staff has been reviewing the City Code to  
8 address various aspects of the language, looking for updating needs, and incorporating staff  
9 experience with permitting issues, property owner questions, and code enforcement experience.  
10 A second round of updates to the table-form list of proposed City Code and Zoning Code  
11 amended language comes before the City Council for consideration. A public hearing was held at  
12 the August Planning Commission meeting to formally consider the proposed language and  
13 provide any final edits or recommendations.

14  
15 Staff and the Planning Commission recommend the City Council adopts the proposed  
16 amendments to the City Code.

17  
18  
19 Motion by Councilmember Randle, seconded by Councilmember Jenson, to approve Second  
20 Reading of Ordinance 2022-07 – An Ordinance Amending the St. Anthony City Code, by  
21 Amending: Sections 91.06, 91.56, 91.57 Relating to Keeping and Feeding of Animals; Section  
22 94.15 and 96.02 Relating to the Use of the Public Right of Way; Section 96.03 Relating to  
23 Private Bus and Transit Benches; Section 150.070 – 150.073, Relating to Allowable Residential  
24 Fence Height and Measurement.

25  
26 **Motion carried 5-0.**

27  
28 C. Resolution 22-065 – Authorizing the Mutual Aid Agreement Between the City of St.  
29 Anthony Village Public Works and Other Agencies Within the State of Minnesota.

30  
31 Public Works Director Jeremy Gumke reviewed the purpose of this agreement is to provide a  
32 process for local units of government to share public works personnel and equipment with  
33 participating agencies. There is no membership or fixed cost to participate in this public works  
34 mutual aid pact.

35  
36 This agreement should not be interpreted as being limited to only use during catastrophic  
37 situations, rather it may be leveraged for routine circumstances such as training efforts and  
38 maintenance operations for example. The decision when to request assistance or provide  
39 assistance is left entirely to the discretion of the requesting and/or sending party. The sending  
40 party has discretion whether to provide personnel or equipment and can recall such assistance at  
41 any time.

42  
43 If resources are requested it should be expected that those costs would be invoiced, however the  
44 agreement says that “charges may be levied”, so it is the decision of the sending party whether or  
45 not to invoice the receiving party. The agreement also speaks to responsibility and liability. Each  
46 party shall be responsible for its own personnel or damaged equipment. Responding personnel

1 shall be deemed to be performing regular duties for each respective sending party for purposes of  
2 workers compensation.

3  
4 Hennepin County Emergency Management (HCEM) has volunteered to serve as the  
5 administrator coordinator for this agreement among local units of government. This agreement  
6 will better position the City to coordinate and work with its partnering agencies through a  
7 formalized agreement.

8  
9 Staff recommends approval of the Resolution 22-065 Authorizing the Mutual Aid Agreement  
10 Between the City of St. Anthony Village Public Works and Other Agencies Within the State of  
11 Minnesota.

12  
13 Councilmember Jenson asked if this is the first time we are doing this for public works and Mr.  
14 Gumke stated it is the first time and puts the City in a better position to handle an emergency if  
15 needed.

16  
17 Councilmember Webster stated she appreciates Mr. Gumke's proactiveness in pursuing this  
18 agreement.

19  
20 Mayor Stille stated an example is the fencing that would be available in a crisis situation and  
21 manpower to construct the fencing. This is a springing framework and if the time comes it can be  
22 utilized.

23  
24 Motion by Councilmember Webster, seconded by Councilmember Walker, to approve  
25 Resolution 22-065 Authorizing the Mutual Aid Agreement Between the City of St. Anthony  
26 Village Public Works and Other Agencies Within the State of Minnesota.

27  
28 **Motion carried 5-0.**

29  
30 **VII. REPORTS FROM CITY MANAGER AND COUNCIL MEMBERS.**

31  
32 City Manager Yunker had no report.

33  
34 Councilmember Walker had no report.

35  
36 Councilmember Jenson stated on September 22, he attended the Northeast Youth and Family  
37 Services Board of Directors Meeting.

38  
39 Councilmember Randle had no report.

40  
41 Councilmember Webster stated on September 15 she attended the Nine North Board Meeting. A  
42 new Executive Director has been hired.

43  
44 Mayor Stille stated on September 12 he attended the Regional Council of Mayors Meeting.  
45 Today he had a luncheon at Mississippi Watershed Management District with Board Members  
46 and Staff.

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**VIII. COMMUNITY FORUM.**

No one appeared to address the City Council.

**IX. INFORMATION AND ANNOUNCEMENTS.**

Mayor Stille reminded residents if they had a road construction project to pay their assessments. He suggested a blast be done to remind residents. Mr. Yunker will handle.

**X. ADJOURNMENT.**

Mayor Stille adjourned the meeting at 7:35 p.m.

Respectfully submitted,  
Debbie Wolfe  
*TimeSaver Off Site Secretarial, Inc.*

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
City Clerk

